

Peterston-super-Ely Community Council Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the remote Council Meeting held
at 19:00pm on 11 July, 2022

Present: Councillors: David Moody-Jones CHAIR
David Cross, Darren Meir, Abigail Phillips, Huw Potter,

Also Present: Catherine Craven, Clerk, Councillor Michael Morgan, Vale of Glamorgan and a member of the public.

Absent: Councillor Diana Powell.

76. An apology from Councillor J Drysdale was noted.
77. No declarations of interest were made.
78. The Clerk reported no applications for co-option to fill the one vacancy that exists in the office of Councillor had been received.
It was **AGREED** that the vacancy be readvertised.
79. Mr Ian Pearson was invited to address the Council. Mr Pearson raised his concerns over vegetation encroaching onto footpaths and highways in and around the village. Councillor M Morgan noted agreed to take forward those areas of particular concern. It was noted that matters can be reported on-line. The Chair thanked Mr Pearson for his contribution.
80. Councillor Michael Morgan reported that two questions had been put to the Vale of Glamorgan Council regarding the implementation of a Fflecsi transport service and Traffic Management and Road Safety Policy. The Chair thanked Councillor Morgan for his contribution.
Councillor Morgan left the meeting 19:51pm
81. The following unitary authority correspondence was;
 - a) Publication of the Development Plans Community Guide (Edition 2): Noted
 - b) Call for Candidate Sites Poster: Noted
 - c) Copied into a report made by the Wyndham Park Residents Association for vegetation clearance on a highway: Noted
 - d) No expressions of interest for the position of the Town and Community Council's representative to sit on the Vale of Glamorgan Council's Standards Committee were made
 - e) June 2022 Neighbourhood Manager for the Vale of Glamorgan Council Housing Department: Noted
 - f) Candidate survey - Local Government Election. Data Cymru on behalf of Welsh Government request if Members haven't already replied to the survey, could they please go on line and complete the same: Noted

Signed: Chair

Date: 3rd October 22

g) It was **AGREED** that the proposed Community Play Session programme be granted approval to use the Memorial Field on the scheduled dates in August . The Council welcomed this exiting programme being prepared for Summer 2022.

h) It was **AGREED** that the proposed Adoption Services Closed event on 17 July 20 be granted approval to use the Memorial Field. The Council was pleased to be working in partnership with the service.

i) Active travel route: Noted

j) Rhondda Cynon Taf County Borough Council – Revised Local Development Plan (2022 – 2037) Call for Candidate Sites: Noted

k) Audit Wales Survey: Your town or community council's relationship with your local authority: Noted, no response

l) It was **AGREED** that delegated powers were given to Councillors A Phillips, D Meir and the Chair to respond to the Vale of Glamorgan Council Section 106 Annual Report.

m) Applications for dispensations to be submitted to the Special Standards Committee no later than the 14 July: Noted

82. It was **AGREED** that the minutes of the previous meeting held on the 13 June 2022 were confirm as a correct record and duly signed by the Chair.

83. It was **AGREED** that the accounts presented were accepted and approved.

Receipts

13-Jun	Church Yard Maintenance fee	£500.00
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Payments

11-July	Edenvale Memorial Field grass cutting	£375.00
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11-July	4 Seasons	£675.60
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11-July	HMRC	£ 46.20
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11-July	T Trudle Salary and expenses	£187.46
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11-July	C Craven Salary and expenses	£442.64
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84. It was **AGREED** that delegated powers be given to the Clerk, in consultation with the Chair, to pay staff salaries, HMRC, pension contributions and the two contractors Edenvale and 4Seasons during the month of August when no Council meetings have been scheduled.

85. It was **AGREED** that the accounts presented were accepted and approved.

13-May	Edenvale Memorial Field grass cutting	£ 250.00
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13-May	J Howells Internal Audit	£160.00
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13 May	HMRC	£ 42.20
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13-May	T Trudle Salary and expenses	£221.24
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13-May	C Craven Salary and expenses	£984.36
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13 May	4 Seasons Churchyard and playground grass cutting	£513.60
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13-May	S Firth Jubilee Event Consumables	£110.61
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13-May	G Jones Jubilee Event Consumables	£239.40
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86. It was **AGREED** that budget virements for/to;

a) Churchyard and playground gardening services reduced by £2,062.19

Signed: Chair *D. Moody*

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- b) Field Mowing increased by £400 to £2,400
 - c) Playground Maintenance increased by £500 to £1,500
 - d) Churchyard, non-gardening increase by £800 to £1000
 - e) Administration increase by £150 to £450
 - f) Insurance increase by £62.19 to £1,232.19
87. It was **AGREED** that the bank reconciliation shown in the report for end of June was accepted and approved.
88. The Clerk reported banking arrangements for setting up an account with Unity Bank were underway. Payments to ID Mobile was to be set up through DD.
89. The Future Audit Arrangements for Community and Town Councils in Wales was noted.
90. No comments were made for planning applications;
 Planning Application No. 2022/00688/FUL
 Location: 34, Cory Crescent, Peterston Super Ely
 Proposal: Ground floor rear extension
 Planning Application No. 2021/01443/FUL (HW)
 Location : Llanwensan Farm, Groes Faen, Pontyclun
 Proposal : The removal of the existing 15m monopole and the installation of a replacement 20m monopole supporting 6No. antennas and 1No. 0.3m dish.
 The development, refreshing and installation of associated ancillary equipment
91. The following One Voice Wales correspondence was;
- a) Places for Nature grant scheme; Noted
 - b) Local Places for Nature Office; Noted
 - c) #WalesNatureWeek; Noted
 - d) Assets Collaboration Programme Wales Phase 3 (ACPW3) Grant Scheme; Noted
 - e) Age Cymru newsletter; Noted
 - f) Bridgend/Cardiff/Vale Area Committee Annual & ordinary meeting ; Noted
 - g) Consultation Shaping Wales' Future; Noted
 - h) The Local Government and Elections (Wales) Act 2021: Statutory Guidance for Community and Town Councils; Noted
 - i) The Good Councillor's Guide for Community and Town Councillors; Noted
 - j) The Finance & Governance Toolkit for Community and Town Councils; Noted
 - k) Governance and Accountability for local practitioners in Wales - A Practitioners Guide (2019); Noted
 - l) Training calendar. Members were reminded to book a place on the Code of Conduct training through the Clerk.
 - m) SE Wales Regional Engagement Team Weekly Bulletin; Noted
 - n) Cardiff and the Vale UHB CEO Connects; Noted
 - o) Introduction of the OVW National CPR & Defibrillation Manager; Noted
92. It was **AGREED** that the Memorial Field Hire Agreement be adopted.

Signed: Chair 

Date: 31 October 22

93. It was noted for Members to send their details to the Clerk to enable the Clerk to arrange payments of remuneration through the HMRC software.
94. The Clerk reported the details of the inspection had not been received. were It was **AGREED** that Delegated Powers were given to the Chair, Vice Chair and Clerk to address any matters arising in the report during the month of August and report any expenditure at the next full council meeting.
95. It was **AGREED** that four trees identified in the Clerks report to undergo crown lifting work carried out by Edenvale at a cost of £175
96. It was **AGREED** that an annual subscription to the meeting platform StarLeaf costing £108 be purchased.
97. It was **AGREED** that a Working Party to be formed to undertake an evaluation of the public rights of ways with the newly appointed Vale of Glamorgan Footpath Officer, Mr D Hunt. Councillors H Potter and D Cook were appointed to serve on the Working Party.
98. It was **AGREED** that a Working Party to be formed to undertake an evaluation of the riverbank area and consideration on how it could be used and improved
a. Councillors H Potter, D Cook and the Chair were appointed to serve on the Working Party.

Meeting was closed at 21:14 pm

Signed: Chair 

Date: 31 Oct 22